

FORESTRYSA | POSITION DESCRIPTION

CHIEF EXECUTIVE



Location:	Kuitpo
Reporting to:	South Australian Forestry Corporation Board through the Chair

PURPOSE OF THE POSITION

The Chief Executive is responsible for the management of ForestrySA and gives effect to the policies and decisions of the Board of ForestrySA ("Board").

The Chief Executive is subject to the Board's control and direction. The Chief Executive is subject also to the Charter of the South Australian Forestry Corporation ("Charter"), the Annual Performance Statement and relevant legislation, regulations and Government policies.

KEY RESPONSIBILITIES

The Chief Executive's key responsibilities will encompass but are not limited to:

- The development and execution of long and short term strategies to optimise the business in accordance with the strategic plan and annual operating plans.
- Being accountable for ForestrySA's obligations as a Public Corporation and for compliance with relevant government policy.
- Implementing and overseeing organisational processes under appropriate financial and other delegations as approved by the Board.
- Encouraging and supporting regional economic activities in forestry and other industries.
- Promoting and delivering a strong safety culture within ForestrySA and its contractors.
- Supporting cooperative forestry research activities.
- Fostering positive relationships with relevant government agencies, industry stakeholders and the community.
- Encouraging innovation within ForestrySA to ensure efficiency and continuous improvement.
- Ensuring a high performing and highly ethical culture in accordance with ForestrySA's Service Charter and the Code of Ethics for the South Australian Public Sector.
- ForestrySA's governance and corporate policy documents are approved by the Board annually and are communicated to all employees.
- Acting as primary public voice, engaging in media/communication activities and public activities to enhance the profile of the organisation.
- Other duties as directed by the Board.

OUTCOMES

The Chief Executive is accountable to the Board for the following outcomes:

- ForestrySA's strategic plan, policies and budgets are in place for approval by the Board.
- ForestrySA is a safe place to work, compliant with Work Health and Safety legislation.
- ForestrySA's profitability and commercial guidelines and procedures are adequately developed, monitored and reviewed.
- ForestrySA's Charter and Annual Performance Statement is prepared for endorsement by the Board.
- ForestrySA's Leadership Team is high performing and responsive to the directions set by the Board.
- ForestrySA's Board is provided with accurate, timely and compliant reporting on business activities and performance, budgets and risk, capital and asset management.
- ForestrySA's working environment is compliant with Board directives, statutory and regulatory requirements and relevant government directives and policies.
- ForestrySA's internal and external communications are clear, concise and accurate.
- ForestrySA's financial commitments and execution of documents are undertaken by appropriately authorised personnel in accordance with processes and delegations as approved by the Board.

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WORKING RELATIONSHIPS

- Acts as a trusted advisor to the Board, ensuring high standards of corporate governance including a proactive risk-based approach within ForestrySA.
- Provides advice to the Minister for Primary Industries and Regional Development and the Minister for Forest Industries as the Minister responsible for forestry.
- Forges relationships with current and future customers and contractors to ensure a profitable and sustainable future for ForestrySA.
- Provides direction and leadership to ForestrySA employees and contractors.

SPECIAL CONDITIONS

The Chief Executive:

- Has the financial delegation and authority as prescribed in the ForestrySA Delegations of Authority governance document that reflects the Treasurer's Instructions.
- Must ensure the organisation's compliance to ForestrySA policies and procedures, including the Code of Ethics for the South Australian Public Sector.
- Is required to work out of hours; intrastate and interstate travel may be required.
- Is expected to hold a current and appropriate driver's licence.

CORE COMPETENCIES

Shapes Strategic Thinking and Change

Displays strategic thinking and planning to ensure ForestrySA achieves its purpose.
Anticipates and plans for future events, trends, problems and opportunities.
Generates and evaluates alternative solutions and makes recommendations to the Board.

Achieves Results

Drives for results while maintaining a focus on ForestrySA's strategic pillars, objectives and goals.
Ensures priorities are clearly linked to both short term and long-term objectives.
Exercises sound judgement by making well informed, effective and timely decisions even when information is incomplete and ambiguous.
Monitors the performance of ForestrySA and seeks continuous improvement.

Forges Relationships and Engages Others

Negotiates with a strong grasp of key issues and presents a convincing and balanced rationale.
Seeks to identify common ground to facilitate agreement and acceptability of mutually beneficial solutions.
Manages and resolves conflicts and disagreements in a constructive manner.

Exemplifies Personal Drive and Professionalism

Engages with risk and shows personal courage by providing frank and fearless advice in order to make tough decisions to achieve desired outcomes.
Models and promotes appropriate social, ethical, safety, environmental and organisational standards in all interactions.

QUALIFICATIONS and EXPERIENCE

Essential

- A degree in Commerce, Business, Forestry, or related qualifications.
- Broad experience in strategic and innovative leadership.
- Demonstrated track record of achievement of commercial outcomes.
- Demonstrated experience in understanding industry, political and legislative environments.
- Outstanding communicator at all levels, with an inspirational and motivational leadership style.

Desirable

- Knowledge of forestry industry including commercial plantation operations and/or conservation and land management, and public land management.
- Government relations and persuasive advocacy skills.
- High level collaborative, relationship building and networking skills.